



Contacted when ready:

**Public Copy Request Form  
Planning & Economic Development  
Department**

**Contact Information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone (Day): \_\_\_\_\_ (Cell): \_\_\_\_\_

**Request Details**

Property Address: \_\_\_\_\_  
Subdivision Name (if known): \_\_\_\_\_  
House Model Number (if known): \_\_\_\_\_  
Describe desired documents:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please allow 10 business days for turnaround. If you have any questions contact us at (707) 543-3200.*

**Internal use only**

Affidavits Required?  Yes  No

Number of pages: \_\_\_\_\_  
Total Charge: \_\_\_\_\_